

**TO:** PA Health Care Coalition Members – Acute Care Hospitals

**FROM:** Bureau of Emergency Preparedness & Response, HPP Section

**DATE:** December 28, 2020

**RE:** Daily CORVENA to TeleTracking™ Submissions Start Date: December 31, 2020

As follow-up to the Department memo to Pennsylvania acute care hospitals dated December 18, 2020, this memo confirms the Commonwealth's receipt of HHS certification to submit daily capacity data on behalf of Pennsylvania acute care facilities. As a reminder, the objective of the initiative is to streamline reporting requirements for you into a single submission method, while still allowing the state to obtain its own required data simultaneously. We join 35 other states with this certification.

**NEXT STEPS:**

- The Department will begin uploading the CORVENA data file (extracted at 0900 daily) to Teletracking™; this upload will occur between 0900 and 1000 most days. **The first submission will take place on Thursday, December 31, 2020.** Starting on this date, facilities are no longer required to submit their own data to Teletracking™.
- Hospitals can make their own determination as to whether individual facilities or systems want to continue to also upload data to Teletracking™ on a daily basis, but should note that any data submitted before 1000 may be overwritten by the upload of CORVENA data. If facilities need to change or alter any data, they should wait until after 1000 to ensure that the CORVENA data has already been submitted.
- A convenient feature written into the Teletracking™ .csv file submission is a list of any missing or incongruent data by field and facility that is reported to DOH.
  - *Reports with missing or erroneous data in CORVENA will cause the submission by that facility to be rejected and not entered into Teletracking.*
  - Facilities are asked to ensure that any missing or erroneous data fields be corrected in future submissions to CORVENA.
  - Starting today, facilities reporting anomalous data in CORVENA will receive a communication of those deficiencies via their PHMC Readiness Coordinator to ensure a more seamless information flow.

HHS hosts weekly calls with this team, so if you have questions about the process or any additional concerns, please reach out to J. Eric Laumer at [jlaumer@pa.gov](mailto:jlaumer@pa.gov) directly so that our team may raise them. Thank you for your attention, and continued reporting diligence.

As a reminder, general Health Care Coalition response issues can be directed to [ra-dhHCC-ops@pa.gov](mailto:ra-dhHCC-ops@pa.gov).